

HERITAGE CHRISTIAN SCHOOL

UNIFORM COMPONENTS AND GUIDELINES 2007 - 2008



DRESS CODE POLICIES

Philosophy

In keeping with the school's basic philosophy of encouraging students to conduct themselves in a Christ-like manner both at school and within the community, Heritage Christian School has developed guidelines for student dress and appearance. These guidelines shift the focus from outward appearance to internal character, and reflect a general appearance of HCS students that honors and glorifies God.

Heritage Christian School students are required to attend school in neat and clean attire everyday, unless otherwise specified. Students are expected to adhere to the following guidelines. (Col. 3:17, I Peter 3:3-4).

Student Casual Dress Day

The administration shall determine when a "Casual Dress Day" will be observed.

Students may wear jeans that are in good repair, casual clothes or dress clothing, as they desire. Leggings and/or tight shorts/pants are NOT acceptable. T-shirts may be worn as long as the logos, mottos, pictures or graphics are not in contradiction with Christian values or HCS standards and beliefs.

ALL general guidelines apply to Casual Dress Day as it relates to clothing and shoe styles.

General Uniform Requirements

(For All Grades) K-12th grades

- All students enrolled at Heritage Christian School are expected to attend school in uniform everyday unless otherwise specified by the administration. Students are free to mix and match from among designated uniform components except when they are to wear "Dress Uniform" (i.e. Chapel days, special occasions or events).
- All students are expected to be in school uniform from the time they arrive on campus to begin the school day until they have left the school campus at the conclusion of the school day.
- All students are required to be in uniform on the first day of school.
- New students (entering school after Sept.) are required to attend in uniform within 2 weeks of registration.
- Uniforms are to be purchased only from designated companies and in designated colors and styles, unless otherwise specified by the administration.
- Students not in uniform may be sent home with parents to change.
- **All** shirts must have collars and are to be worn tucked in at all times.
- Uniform-specific walking shorts may be worn by boys and girls, but may not be shorter than 2" above the knee. Girls may wear shorts under their dresses, skirts, or jumpers for active play such as P.E. and/or recess activities. These types of shorts may not extend beyond the length of the dress, skirt or jumper.
- Only official school sweatshirts that have been designated as part of the uniform may be worn in class.
- Students may wear chapel/dress attire any day of the week.
- Belts may not be embellished with studs, glitter or designs of any kind.
- Nose, tongue, belly, eyebrow or other body piercing jewelry may not be worn.
- The final decision regarding compliance with the dress code will be made by the administration.
- HCS Logo Wear: sweatshirts, fleece zip front jackets, and vests. These are available for purchase 2 times a year by special order.

Unacceptable Dress

- Any item which is not a designated part of the school uniform.
- Boots of any kind, flip-flops and heels (over **2 inches** high when measured from the floor to top of sole).
- Hats and caps (in class).
- Lycra or Spandex clothing.
- Beachwear.
- Excessively loose or excessively tight clothing.
- Tank tops (boys or girls), sheer blouses or strapless attire.
- Dirty or torn clothing.
- Make-up of any kind.
- Extremes in hair or jewelry (color/style).
- Facial hair.
- Shirts not tucked in.
- No belt with Dress Uniform (boys).
- Casual sandals or slip-on shoes (including athletic wear).
- Bare midriff tops (or tops which expose midriff when arms are raised).
- Tattoos (temporary or permanent)
- Body piercing (other than ears for girls only).

General Guidelines For The School of Grammar (Grades K-5th)

Personal cleanliness and grooming:

- Regular bathing/oral hygiene is required.
- Grammar (Girls only): Make up is not permitted. Conservative colors of fingernail polish may be worn.
- Hair must be neat, clean and combed. Girls - hairstyles must be worn in a style off the eyes. Boys - hairstyles must be above the eyes and not below the top of ears or collar.
- Grammar: Hair color must be natural - no bleached, dyed, tinted or streaked hair coloring is allowed.

Clothing/Accessory Appearance:

- Clothes must fit properly, be clean and in good repair (i.e. no holes/rips/frays/bleached out material).
- Clothes must be worn in the appropriate manner for which they were designed.
- No tank tops, cut offs, half shirts or bare midriff tops. Sleeveless shirts must have collars. Students required to be in uniform may wear sleeveless shirts on free dress days only.
- Shoes must be worn at all times and shoelaces must be tied. No open-toed, shoes/sandals/"jellies", slip-on style shoes, or boots of any kind are permitted.
- Pants/shorts/skorts must have sewn hems and/or cuffs. They may not be rolled/pinned.
- NO leggings or tight shorts (i.e. biking or running) allowed.
- Non-uniform shorts/skorts may not be shorter than 2" above the knee. Girls may wear shorts under their dresses, skirts or jumpers for active play such as P.E. and/or recess activities.
- Girl's skirts/skorts/jumpers/dresses must be long enough to touch the top of the knee when standing, and full enough as not to pull up when seated.
- On Causal Dress days (during warm weather), girls are allowed to wear sundresses (sleeves or sleeveless). Dress style must be modest in appearance and neckline, and not tightly fitted.
- Jewelry, belts and/or accessories must not be compromising in their symbolism or appearance. Boys may not wear earrings. Girls may only wear earrings in the ears.
- Hair accessories (girls only) must be modest in appearance and not be a distraction. Girl's hair accessories in grades K-5 must be uniform compliant (i.e. school colors) and modest in appearance.
- No hats and/or caps are to be worn during school hours (except during outside activities).
- Clothing may not display inappropriate sayings, symbols, pictures and/or characters that are contrary to the Biblical standards set by the school.
- Lunch boxes/sacks, backpacks/book bags must adhere to the school's general standards of style, symbolism and/or design. **No** inappropriate sayings, symbols, pictures and/or characters that are contrary to the Biblical standards set by the school are allowed.

Uniform Components

School of Grammar

(Grades K-5th)

Girls

Slacks, Shorts and Skorts: Navy or Khaki cotton or cotton blend twill (no denim, spandex or corduroy) slacks with a front-zippered waistband, belt loops and front pleats or plain flat front. Alternate: all elastic waist unisex pants. Pants and shorts are to be neatly hemmed or cuffed. No cargo-styles.

- ❑ Slacks and shorts may be purchased at: Dennis Uniform, Hall Closet Uniforms, JC Penney Catalog (Izod), or Lands' End (Easy Care Chinos), Gap or Old Navy. Walking shorts are to be no shorter than 2 inches above the knee.
- ❑ Skorts may be purchased at Dennis or Hall Closet Uniforms **only**. Skorts are to be no shorter than 2 inches above the knee (Navy, Khaki, Marymount Plaid).

Dresses/Jumpers/Skirts: Marymount Plaid: shift style dress or jumper. Box/Two-Kick Pleat skirts and skorts (Navy, Khaki, or Marymount Plaid). Dresses, skirts, skorts and jumpers may be purchased at Dennis Uniform or Hall Closet Uniforms **only**.

Blouses/Shirts:

- ❑ Plain, solid, polo-style shirts in short or long sleeve from Dennis Uniform, Hall Closet Uniforms, JC Penney Catalog, Lands' End, Nordstrom, Gap or Old Navy in the following colors: white, navy, burgundy and dark green.
- ❑ White solid color blouses with "Peter Pan" collar (no prints or ruffle trims) or oxford shirts (short or long sleeve) with a button-down collar. Available at Dennis Uniform, Hall Closet Uniforms, JC Penney Catalog, Lands' End (woven blouse only).
- ❑ Turtle neck shirts in white, navy, burgundy, or dark green. Available at Dennis Uniform, Hall Closet Uniforms, JC Penney Catalog, Lands' End, Nordstrom, Gap or Old Navy.

Outerwear:

- ❑ Sweaters: Navy V-neck cardigan sweater or V-neck sweater vest, purchased at Dennis Uniform or Hall Closet Uniforms only.
- ❑ Sweatshirts: *Plain solid* long sleeve cotton or cotton blend, sweatshirts or vests (without hoods) in navy or dark green. Must be purchased at Dennis Uniform or Hall Closet Uniform only.
- ❑ Zip-Front fleece vest or jacket (**navy or dark green**) available from Dennis Uniform or Hall Closet Uniforms only.
- ❑ All sweaters and vests must have HCS logo/emblem. Order through the school office.

Socks/Shoes:

- ❑ Socks/tights: Plain or cable knit solid color socks/tights in school colors (Navy or white).
- ❑ Shoes: Dress or athletic shoes. Non-marking soles only. NO backless/slip on shoes (including athletic styles). Tennis shoes are required for P.E.

Accessories: Ribbon bow, scrunchies or headband, available from Dennis Uniform and Hall Closet Uniforms.

Chapel/Dress Uniform (1st-5th grade only)

- ❑ Marymount Plaid dress, jumper or skirt (no skorts or culottes)
- ❑ White Peter Pan collar blouse
- ❑ Navy V-neck cardigan sweater/vest with HCS Crest
- ❑ White or Navy socks or tights
- ❑ Navy or Black dress shoes (no canvas or athletic shoes or heels over 2 inches)

Uniform Components

School of Grammar

(Grades K-5th)

Boys

Pants/Shorts: Navy or Khaki cotton or cotton blend twill (no denim, spandex or corduroy) with a front-zippered waistband, belt loops and front pleats or plain flat front. Alternate: (for non-chapel days only) all elastic waist unisex pants. Pants and shorts are to be neatly hemmed or cuffed. No cargo-styles.

- ❑ Pants/shorts may be purchased at Dennis Uniform, Hall Closet Uniforms, JC Penney Catalog (Izod), Mervyn's (Dockers and Bugle Boy), Lands' End (Easy Care Chinos), Nordstrom, Gap or Old Navy. Walking shorts may be **no shorter** than 2 inches above the knee.

Shirts:

- ❑ Plain, solid, polo-style shirts in short or long sleeve from Dennis Uniform, Hall Closet Uniforms, JC Penney Catalog, Lands' End, Nordstrom, Gap or Old Navy in the following colors: white, navy, burgundy and dark green.
- ❑ White, solid, button down collar oxford shirts (long or short sleeve). Available from Dennis Uniform, Hall Closet Uniforms, JC Penney Catalog, Mervyn's, Lands' End or Nordstrom.
- ❑ Turtle neck shirts in white, navy, burgundy, or dark green. Available at Dennis Uniform, Hall Closet Uniforms, JC Penney Catalog, Lands' End, Nordstrom, Gap or Old Navy.

Outerwear:

- ❑ Sweaters: Navy V-neck cardigan sweater or V-neck sweater vest, purchased at Dennis Uniform or Hall Closet Uniforms only.
- ❑ Sweatshirts: *Plain solid* long sleeve cotton or cotton blend, sweatshirts or vests (without hoods) in navy or dark green. Must be purchased at Dennis Uniform or Hall Closet Uniform only.
- ❑ Zip-Front fleece vest or jacket (**navy or dark green**) available from Dennis Uniform or Hall Closet Uniforms only.
- ❑ All sweaters and vests must have HCS logo/emblem. Order through the school office.

Tie: Clip on tie in burgundy available from Dennis Uniform or Hall Closet Uniforms.

Socks/ Shoes:

- ❑ Socks: Plain solid color socks in school colors (Navy or white).
- ❑ Shoes: Dress or athletic shoes. Non-marking soles only. Tennis shoes are required for P.E.

Chapel/Dress Uniform (1st-5th grade only)

- ❑ Navy blue pants
- ❑ White oxford shirt (short or long sleeve)
- ❑ Burgundy tie
- ❑ Navy cardigan sweater or sweater vest with HCS crest
- ❑ Black/ brown plain leather belt or navy web belt
- ❑ Navy socks
- ❑ Black/Brown leather dress shoes with non-marking soles (no canvas/athletic shoes)

GENERAL GUIDELINES For The School of Logic/Rhetoric (Grades 6th-12th)

Personal cleanliness and grooming:

- Regular bathing/oral hygiene is required.
- **Hair** must be of a naturally occurring color; neat, clean and professionally maintained. No facial hair for boys and boys hairstyles must be above the eyes and not below the top of ears or collar.
- **Piercings:** No more than two pairs of earrings at one time in the ear lobe only, girls only. All other body piercings are not allowed.

Clothing/Accessory Appearance:

- Clothes must fit properly (not skin tight, low cut or sagging), be clean and in good repair (i.e. no holes/rips/frays/bleached out material).
- **Purses and Backpacks:** Will be allowed and may be carried during the day but must be kept under the desk or in a location designated by teachers or administrators. Think “functional” when selecting a backpack. They are not a fashion statement and should not be unsafe or distracting due to size or appearance.
- **Slacks and Capri’s:** Clean and hemmed, with belt loops and no more than 3 inches below the ankle. See guideline referring to proper fit. Cargo pants are not acceptable dress code.
- **Skirts, Skorts and Shorts:** May not be shorter than 3 inches above the knees (as measured from the floor to the hemline when the student is kneeling on the floor).
- **Sweatshirts:** Only sweatshirts without hoods, logos, or symbols may be worn.
- **Shoes for Girls:** Backless shoes will be allowed but please keep in mind student safety and good sense. Shoes that will not be allowed (except in special cases as determined by the administration) include flip flops, slippers, combat boots, platform shoes over 2 inches from the floor to the top of the sole, heels over 2 inches, or any other shoes which make safety a concern.
- **Belts:** Mandatory; must be plain, black or brown, with a buckle no larger than 2 inches.
- Lunch boxes/sacks, backpacks/book bags must adhere to the school’s general standards of style, symbolism and/or design. **No** inappropriate sayings, symbols, pictures and/or characters that are contrary to the Biblical standards set by the school are allowed.

Items Which Do Not Meet HCS Standards:

Intended of the student at Heritage except under special circumstances as determined by the administration: Hats or caps, lycra or spandex, beachwear, excessively loose or excessively tight clothing, tank tops, bare midriff tops or strapless attire, extremes in hair, as a guideline for good sense choices, the following will not ordinarily be allowed in the day-to-day life make-up or jewelry, temporary or permanent tattoos.

Uniform Components

School of Logic/Rhetoric (Grades 6th -12th)

Girls

Polo Shirts: Long or short-sleeve in the following colors: Burgundy, Navy blue, Hunter green, White, or HCS Logo Polo (Sr. High only).

Blouses/Shirts: Light blue oxford cloth shirt, long or short-sleeved, (12th grade; any day except Chapel Day)

Pants: Pleated khaki or navy slacks, or flat front khaki or navy slacks.

Skirts and Skorts: 2 Button Waistband skort w/ wrap-around front, Box pleat skirt, 2 Kick pleat front & back, Kilt, Stitched down, box-pleat skirt, no elastic. (Available through Hall Closet or Dennis Uniform)

Shorts: Walking shorts in the following colors: Navy or Khaki, (Shorts must not be more than 3 inches above the knee when kneeling).

Sweaters: Navy cardigan, Navy sleeveless vest, Crew neck sweat shirt, in navy or green. (Available through Hall Closet or Dennis Uniform)

Belt: Black or brown leather (plain)

Socks: Socks must be white, navy blue or black in color, or match the color of the shirt the student is wearing. Girls may wear navy blue tights or light colored nylons. **No patterned socks or tights.**

Shoes: Dress or athletic shoes. Non-marking soles only. Tennis shoes are required for P.E.

Chapel Blazer or Cardigan: Single breasted navy blazer with HCS crest on the upper left pocket area, or Blue cardigan sweater with HCS crest on the upper left pocket area.

Uniform Components

School of Logic/Rhetoric (Grades 6th -12th)

Boys

Polo Shirts: Long or short-sleeve in the following colors: Burgundy, Navy blue, Hunter green, White.

Oxford/Dress Shirts: Light blue oxford cloth shirt, long or short-sleeved, White oxford cloth shirt (optional for St. High boys on Chapel day) (12th grade: any day except Chapel Day)

Pants: Pleated khaki or navy slacks, or Flat front khaki or navy slacks.

Shorts: Walking shorts in the following colors: Navy or Khaki. (Available through Hall Closet or Dennis Uniform)

Sweaters: Navy sweater vest or sweat shirt .

Tie: Belair plaid four in hand tie, Navy blue four in hand tie (Sr. High only)

Belt: Black or brown leather (plain)

Socks: Socks must be white, navy blue or black in color. White socks are not permissible on chapel day.

Shoes: Everyday shoes or Chapel shoes.

Chapel Blazer: Single breasted navy blazer with HCS crest on the upper left pocket area, or Blue cardigan sweater with HCS crest on the upper left pocket area.

Uniform Components

School of Logic/Rhetoric (Grades 6th -12th)

Chapel Uniform

- Khaki trousers for boys; Belair plaid or khaki skirt or kilt for girls.
- Light blue oxford-cloth short or long-sleeved skirts with a button-down collar
- Belair plaid school tie for boys only.
- Plain black or brown belt for boys only.
- Khaki or black socks for boys. Navy knee socks, or navy or skin colored nylons are optional for girls.
- Black or brown leather shoes with enclosed toe and enclosed heel (no canvas or tennis shoes, boots, or heels over 2 inches high when measured from the floor to the top of the sole).
- Navy blue single-breasted blazer with gold buttons or navy blue cardigan. School crest is to be sewn onto the upper left pocket area. No sweatshirts, coats, or other jackets or sweaters can be worn with dress uniform.
- Students may wear chapel attire any day of the week.

P.E. Uniform

These items are to be carried in a separate P.E. bag, not with school books. P.E. lockers are available in Building #4. Students must provide their own lock for their P.E. locker.

- Heritage P.E. t-shirt
- Plain navy shorts (no shorter than mid-thigh)
- Plain navy cotton or cotton-blend sweatpants and crew neck sweatshirt
- Clean white athletic or crew socks
- Sturdy all-purpose cross-training style athletic shoes (in addition to and separate from regular shoes worn to school as they may get dirty/wet)
- Court shoes for gymnasium (this means students need two pairs of athletic shoes)
- A gray hooded HCS logo sweatshirt may be worn for P.E.